

**VIRGINIA BOARD OF NURSING**  
**EDUCATION INFORMAL CONFERENCE COMMITTEE MINUTES**  
**September 10, 2019**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:34 a.m. in Suite 201, Department of Health Professions, 9960 Mayland Drive, Second Floor, Board Room 4, Henrico, Virginia.

MEMBERS PRESENT: Ethlyn McQueen-Gibson, DNP, MSN, RN, BC, Chair  
Cynthia M. Swineford, RN, MSN, CNE

STAFF PRESENT: Jay Douglas, Executive Director, RN, MSM, CSAC, FRE  
Robin Hills, DNP, RN, WHNP, Deputy Executive Director  
Terri Clinger, DNP, RN, CPNP-PC, Deputy Executive Director  
Jacquelyn Wilmoth, RN, MSN, Nursing Education Program Manager  
Beth Yates, Nursing and Nurse Aide Education Coordinator

OTHERS PRESENT: Anne G. Joseph, Administrative Proceedings Division

PUBLIC COMMENT: There was no public comment.

DISCUSSION ITEMS: Nursing Education Site Visits  
Jacquelyn Wilmoth updated the Committee regarding the status of Chester Career College.

VOLUNTARY CLOSURE: Centura College, Norfolk, PN Program, Norfolk, US28106200  
The practical nursing program accepted the Board Order and voluntarily closed July 31, 2019.

FACULTY EXCEPTIONS: **Liberty University, BSN Program**  
**Lynchburg, US28500000**  
Shanna Akers, Ed.D, MSN, RN, Dean, and Tracey Turner Ed.D, MSN, RNC-OB, Chair, appeared.

Ms. Swineford moved that the Education Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia at 10:26 a.m. for the purpose of deliberation to reach a decision in the matter of Liberty University RN program. Additionally, Ms. Swineford moved that, Ms. Douglas, Dr. Hills, Dr. Clinger, Ms. Wilmoth, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:39 a.m.

Ms. Swineford moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. Swineford moved to recommend approval of 24 continued faculty exceptions for Liberty University RN program.

**CONFERENCES  
SCHEDULED:**

**Medical Learning Center, Practical Nursing Program  
Fairfax, Virginia US28110500**

Joy Peck, RN, MA, M.ED, Director of Nursing, and Gullalai Safi, Administrator, appeared accompanied by Michael Lau, Esq., legal counsel

Mr.Lau objected to the introduction of additional information that was emailed to him and the representatives of Medical Learning Center on September 9, 2019 and provided in hard copy at the hearing on September 10, 2019. The Chair ruled to not consider the additional information.

Ms. Swineford moved that the Education Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia at 1:16 p.m. for the purpose of deliberation to reach a decision in the matter of Medical Learning Center practical nursing education program. Additionally, Ms. Swineford moved that Dr. Hills, Ms. Joseph, Ms. Wilmoth, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:58 p.m.

Ms. Swineford moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Ms. Swineford moved to recommend to the Board that it withdraw initial approval for Medical Learning Center to operate a practical nursing education program.

This recommendation will be presented to the full Board on November 19, 2019; if accepted, an Order will be entered. As provided by law this decision shall be a Final Order.

Meeting adjourned at 3:03 p.m.

Deputy Executive Director